

**CERTIFIED LAY MINISTER**

**ANNUAL REPORT TO THE CHARGE CONFERENCE**

Initial Application or Request for Renewal

Report for year ending

**SECTION I: DATA ON THE CERTIFIED LAY MINISTER**

Name (Mrs. Ms. Mr. ) Address City/State/Zip Telephone E-mail Name of District Name of Church Church Address City/State/Zip

Church Telephone

**SECTION II: STATUS OF THE CERTIFIED LAY MINISTER**

**For initial application** as a Certified Lay Minister

Are you currently a Certified Lay Servant? Yes No

What year did you complete your Basic Course? What year did you complete your Advanced Course for certification as a lay servant? What was the title of your Advanced Course? Which of the following required Lay Speaking courses have been completed?

1.

2.

3.

4.

5.

Module I: Call and Covenant for Ministry

Module 3: Organization for Ministry

Module 2: The Practice of Ministry

Module 4: Connection for Ministry

*(Upon completion of the required course work and after completion of appropriate screening and assessment, the CLM candidate requests a letter of recommendation from his/her District Superintendent. The CLM candidate then applies in writing and appears before, the district committee on ordained ministry for interview and recommendation for certification.)*

**For recertification** as a Certified Lay Minister

What year did you first become certified as a Lay Minister? Date of last review of CLM status: Approved: Yes No What year did you complete your last approved continuing education event?

What was the title of your last approved continuing education event?

1.

2.

3.

4.

*(Upon completion of the required course work and after completion of appropriate screening and assessment, the CLM candidate requests a letter of recommendation from his/her District Superintendent. The CLM candidate then applies in writing and appears before, the district committee on ordained ministry for interview and recommendation for certification.)*

**SECTION III: REQUEST OF THE CERTIFIED LAY MINISTER**

I request a recommendation from my pastor and church council or charge conference to become or continue as a Certified Lay Minister.

**For those not currently under assignment:**

I request a ministry review by my church council/charge conference where my membership is held. *(every two years)*

**For those currently under assignment:**

I request a ministry review by the church council/charge conference where I am assigned. *(every two years)*

Date Certified Lay Servant/Certified Lay Minister

**SECTION IV: RECOMMENDATION OF THE PASTOR (for initial application)**

I recommend concurrence with the request of this person to become or continue as a Certified Lay Minister.

Date Pastor

**SECTION V: RECOMMENDATION OF THE CHURCH COUNCIL/CHARGE CONFERENCE**

The church council/charge conference of (church/charge) recommends the above person become or continue as a Certified Lay Minister.

Date Church Council Chair

**SECTION VI: MINISTRIES OF THE CERTIFIED LAY MINISTER**

During the past year, I have participated in ***caring ministries*** as follows:

served as a volunteer in a care-giving institution

at a hospital, nursing home, or to a shut-in

served in caring/outreach projects (food pantry, prison ministry, etc)

provided one-on-one caring

in membership/evangelism visitation

other caring activities (Please list)

During the past year, I have participated in ***leading ministries*** as follows:

served as member of committee, board, commission, council, task force, etc.

as a volunteer at a community agency

at my local church

beyond my local church

on my District Conference Jurisdiction General Church level

other leading activities (Please list)

During the past year, I have participated in ***communicating ministries*** as follows:

brought message in worship services

served as worship leader in services delivered devotional messages taught classes

shared my faith story

other speaking activities (Please list)

During the past year I have participated in additional opportunities for ministry as follows *(Additional writing space below):*

**SECTION VII: PERSONAL AND SPIRITUAL GROWTH BY THE CERTIFIED LAY MINISTER**

In what activities have you engaged and/or what books have you read or used during the past year to help you develop your devotional life; improve your understanding of the Bible; improve your understanding of The United Methodist Church; and to improve your skills in caring, leading, communicating and speaking?

**SECTION VIII: FEEDBACK BY THE CERTIFIED LAY MINISTER**

Do you feel called to be in service in any area of ministry, either in the church or outside the church, in which you are not currently involved? Yes No (If yes, please list those areas below.)

**(July 2017)**

**Additional Writing Space**

*(Please be sure to indicate which question you are answering.)*